

نام درس: زبان تخصصی مدیریت صنعتی

تعداد سؤال: نسی ۳۰ تکمیلی -- تشریحی --

رشته تحصیلی: گرایش: مدیریت صنعتی

زمان امتحان: تستی و تکمیلی ۵۰ دقیقه تشریحی -- دقیقه

کد درس: ۱۲۱۲۰۳۷

تعداد کل صفحات: ۳

\* استفاده از فرهنگ لغات مجاز نیست.

**Directions: choose the best answer ( a , b , c ,d ) and mark it on your answer sheet.**

- A form of organization which has defined hierarchical structure and extensive reliance on rule and regulations is called .....  
a. administration      b. bureaucracy      c. government      d. organization
- Public administration is closely associated with private groups and individuals .  
a. lawyers      b. tasks      b. persons      d. amounts
- The manager decided to increase ..... a wareness of the problem in the company.  
a. public      b. style      c. functional      d. manual
- It is a new decision that we do not do much business with foreign companies.  
a. agent      b. trend      c. aide      d. trade
- The author lists three reasons to justify the necessity of defining public administration.  
a. manager      b. clerk      c. writer      d. boss
- A system with grades of authority or state from the lowest to the highest on the basis of increasing responsibility is called .....  
a. efficiency      b. hierarchy      c. politics      d. function
- The manufacturing sector of a factory makes all of its products.  
a. part      b. goal      c. technique      d. sense
- As a boss, Mr. Jeferson runs this department well.  
a. walks      b. gives      c. receives      d. manages
- The function of the police to protect the public implies .....  
a. penalty      b. duty      c. advice      d. priority
- Public and private administration exhibit two area of comparison and conflict.  
a. utilize      b. differ      c. ignore      d. show
- The police are there to ..... the law in societies.  
a. describe      b. argue      c. enforce      d. bound
- Community leaders advocate citizen participation in social activities.  
a. support      b. escape      c. respond      d. offere
- The private sector focuses on .....  
a. due process      b. fix processes      c. social good      d. fiscal control

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14. Percentage of a sum of money charged for its use is called .....
- a. benefit margin      b. merit system      c. marketplace      d. interest rate
15. The employees are demanding better pay. "demand" means .....
- a. fire      b. ask      c. blur      d. view
16. In condition of ..... there is a rise in prices and unemployment.
- a. inflation      b. administration      c. contribution      d. interrelation
17. A book in which a business firm, a bank, etc records its financial accounts is called a(n) .....
- a. bureau      b. aide      c. ledger      d. campus
18. If you are successful and honest, you can expect .....
- a. promoted      b. promote      c. promotion      d. promotes
19. We praised her for her ..... acts.
- a. conflicting      b. clerical      c. faulty      d. meritorious
20. My friend has a seat on the ..... of directors of a large company.
- a. board      b. area      c. arena      d. squad
21. Requiring an individual or a group to respond to the orders of two or more supervisors produces confusion and even .....
- a. chancellor      b. chain      c. character      d. chaos
22. The boss is always friendly to his subordinates.
- a. employers      b. commands      c. employees      d. commanders
23. He would not have succeeded in a risky business if he had not been a clever entrepreneur.

الف. کارآفرین      ب. متخصص      ج. مؤسسه خصوصی یا دولتی      د. مدیر بازاریابی

24. There is no field or discipline of public administration per se because the study of it overlaps a number of other disciplines.

الف. خط مشی      ب. بالقوه      ج. به تنهایی      د. مرحله

25. You must employ someone to oversee the project.

الف. نظارت کردن      ب. تداخل داشتن      ج. مشارکت داشتن      د. طرح ریزی کردن

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26. The project had to be delegated to a foreign company. "delegate" means .....

الف. تعیین کردن      ب. واگذار کردن      ج. تشخیص دادن      د. هماهنگ کردن

27. As a chairperson, she has reached the apex of her career.

الف. جنبه      ب. دارایی      ج. متقاضی      د. رأس

28. Objectives grounded in consensus, and democratic participation differ from objectives based on efficiency and profit.

الف. قید و بند      ب. فرآیند قضایی      ج. اتفاق نظر      د. تداوم برنامه

29. Public officials need programs in order to carry out their responsibilities.

الف. بر مسند نشستن      ب. بیان کردن      ج. تداخل داشتن      د. انجام دادن

30. Justice and the implementation of justice are other illustration of ends and means.

الف. موضوع      ب. پرتو      ج. تحقق      د. عامل