

تعداد سؤال: فنی ۳۰ تکمیلی — تشریحی —

نام درس: زبان تخصصی ۳

رشته تحصیلی: گرایش: مدیریت دولتی

کد درس: ۱۳۱۳۰۹

زمان امتحان: تئوری و تکمیلی ۶۰ دقیقه تشریحی —

[ استفاده از فرهنگ لغات مجاز نیست ☆ سوالات تئوری نمره منفی دارد ]

تعداد کل صفحات: ۳

نیمسال دوم ۸۲-۸۳

*Directions: Choose the best item (a, b, c, or d) for the following sentences.*

1. The members of the committee should have ..... ability for the administration of public affairs.  
a. payment                      b. expertise                      c. executive                      d. criteria
2. .... department is organizing the training of the new members of the staff.  
a. Authority                      b. Personnel                      c. Command                      d. Business
3. Mr. Miller is one of the most admired ..... figures.  
a. public                      b. diverse                      c. broad                      d. esoteric
4. Public administration as a field is mainly concerned with the means for ..... political values.  
a. innovating                      b. implementing                      c. interpreting                      d. impressing
5. At first glance, one might be ..... to ignore the problem of defining public administration.  
a. inclined                      b. enforced                      c. governed                      d. exhibited
6. Today's committee is about financial ..... to different branches of the organization.  
a. allocation                      b. statement                      c. response                      d. production
7. The lack of ..... among them on economic policies resulted in the increase of unemployment rate.  
a. reputation                      b. transaction                      c. substance                      d. consensus
8. The ratio of effective output to the input of a system is referred to as its .....  
a. accountability                      b. bureaucracy                      c. flexibility                      d. efficiency
9. Most public offices and organizations follow an orderly arrangement of positions from the highest to lowest grades, in a word, the ..... system.  
a. approach                      b. constraint                      c. hierarchy                      d. emergence
10. .... difficulties delayed the business of the committee.  
a. Communal                      b. Influential                      c. Procedural                      d. Beneficial
11. Most graduates pursue employment in ..... sector rather than public.

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نیمسال دوم ۸۲-۸۳

12. One of the distinguishing characteristics of any manager is his .....
- a. application                      b. rationality                      c. clientele                      d. deception
13. Who is in charge of this department?  
Mr. Jeferson ..... it.
- a. fails                      b. pays                      c. lacks                      d. runs
14. The public sector deals with social ..... such as health, welfare, and common defense.
- a. intangibles                      b. forefronts                      c. guidelines                      d. chancellors
15. He supports a gradual reform policy. "Support" means: .....
- a. pinpoints                      b. advocates                      c. magnifies                      d. identifies
16. Education is usually a ..... service.
- a. diversity                      b. citizenry                      c. community                      d. boundary
17. The worker are ..... better pay.
- a. appealing                      b. cheating                      c. avoiding                      d. demanding
18. They are one of the largest ..... of the kind in Asia.
- a. enterprises                      b. colleagues                      c. behaviors                      d. references
19. Some of the financial resources of the ..... are its stockholders.
- a. term                      b. firm                      c. norm                      d. item
20. Every company closes its accounting activities at the end of its ..... year.
- a. vague                      b. steep                      c. fiscal                      d. prime
21. They are going to ..... ten computer operator for different departments of the company.
- a. hire                      b. note                      c. fire                      d. link
22. Due to the recent ..... there has been an increase in unemployment rate.
- a. inflation                      b. retention                      c. profession                      d. operation
23. Private sector banks add a higher ..... rate to the loans.
- a. latitude                      b. interest                      c. objective                      d. minority

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نیمسال دوم ۸۲-۸۳

24. A system in which individuals are promoted according to their ..... rather than patronage.

- a. crimes                      b. glances                      c. trends                      d. merits

25. There have been a rise in the newspaper ads for ..... of new employees.

- a. recruitment                      b. involvement                      c. engagement                      d. treatment

26. To confirm the new rule, it is necessary for the ..... of directors to meet soon.

- a. major                      b. profit                      c. board                      d. realm

27. A government ..... is investigating the problem.

- a. boss                      b. body                      c. seat                      d. task

28. There is no single ..... style which is effective under all circumstances.

- a. arrangement                      b. leadership                      c. bifurcation                      d. disparateness

29. The meeting will be ..... over by the new CEO.

- a. abandoned                      b. demanded                      c. comprised                      d. presided

30. Individuals who are of lesser rank or importance in an organization are called .....

- a. supervisors                      b. subordinates                      c. commandors                      d. coordinators